

**Woodlake Condominium Association
Summary Minutes
Special Meeting, Board of Directors
April 12, 2017**

President Pamela Bergmann called a special meeting of the Woodlake Condominium Association (Association) Board of Directors (Board) on April 12, 2017, for the purpose of interviewing a potential new management company and taking action following the interview. Appropriate notice was provided to the Board. The meeting was held at the Association's Fitness Room in Anchorage, Alaska. The meeting was scheduled to begin at 6:30 p.m.

Call to Order

President, Pamela Bergmann called the meeting to order at 6:16 p.m.

Present

Pamela Bergmann
Janice Ford
Luther Klementson
Terri Patton
Lesly Peters
Christina Jones, Property Management Services, Inc. (PMSI)

Interview and Subsequent Action

Christina Jones provided to the Board, an overview of PMSI management services. Christina Jones subsequently responded to questions by the Board and then departed the meeting.

Sam Anderson of New Horizons Association Management (NHAM) contacted Pamela Bergmann in mid-March 2017 to provide notice that due to health issues, the Association needed to find a new management company. Several individuals were contacted for a list of recommended property management companies. A Request for Proposal for management services was developed and sent to the top four property management companies. Two proposals were received. PMSI was deemed to be the most responsive and was asked to meet with the Board for an interview. Prior to the interview, Pamela Bergmann visited the PMSI offices and contacted PMSI references.

Luther Klementson moved to accept the PMSI proposal to provide management services to the Association beginning May 1, 2017, replacing NHAM. Terri Patton seconded the motion. The motion was approved by unanimous consent.

Meeting Adjourned Janice Ford moved to adjourn the meeting at 7:35 p.m. Terri Patton seconded the motion. The motion was approved by unanimous consent.